



BOARD OF COMMISSIONERS' MINUTES

Tuesday, June 21, 2016, 10:00 A.M.

Willowbank Office Building
420 Holmes Street, Room 146
Bellefonte, PA 16823

- I. CALL TO ORDER
- II. PLEDGE OF ALLEGIANCE
- III. PUBLIC COMMENT

In accordance with the Sunshine Act, attendees will be given the opportunity to comment on matters of concern, official action, or deliberation before the Board of Commissioners. For items not on the agenda, the Board of Commissioners will accept public comment at the beginning of each meeting. For items that are on the agenda, the Board will accept public comment prior to each official action. Persons desiring to comment should raise their hand to be recognized by the Chair. Anyone addressing the Board will be given a five-minute time period in which to do so.

Commissioner Pipe called to order the Board of Commissioners meeting at 10:00 AM on Tuesday, June 14, 2016. In attendance were Commissioners Michael Pipe, Chair; Mark Higgins, Vice-Chair; Steven G. Dershem, Commissioner; Denise L. Elbell, Acting County Administrator; Natalie Corman, Deputy County Administrator/Human Services Administrator; and Executive Secretary Kimberly Smeltzer.

Representatives present from the news media included Kerry Webster, Jeremy Hartley, Mallory Lane, Gary Sinderson, and Jaimee Kester.

County Personnel present included Gene Lauri, Dave Lomison, Brett Evock, Tom McDermott, Dale Neff, Andy Andrews, Debra Immel, Kendra Miknis, Bob Jacobs and Mike Bloom.

Visitors present included Jack and Gehrig Schuster and Don Straley.

C-NET Staff were present

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IV. MEETING MINUTES

- A. Motion by Commissioner Higgins to approve the Minutes from the Board of Commissioners meeting held Tuesday, June 14, 2016. Motion seconded by Commissioner Dershem and unanimously approved.

V. ACTION ITEMS

- A. Commissioners awarded the Request for Qualifications to Jabco Auto Sales for Vehicle Maintenance for Paratransit Fleet of Vans & Mini Buses and Business Fleet for Centre County Transportation.

Dave Lomison provided background information on the above referenced item.

- i. Mike Bloom presented information on the Greenways Trails and Recreation Program.
 - ii. Motion by Commissioner Higgins to adopt Resolution No. 12 of 2016 for Greenways Trails and Recreation Program Grant for \$80,750 from the Commonwealth Financing Authority to be used for preparation of a feasibility study/master plan of a 2.5 mile multi-use trail connecting Bellefonte and Milesburg Boroughs. Also included will be a non-refundable check in the amount of \$100 for the application. Motion seconded by Commissioner Dershem and unanimously approved.
- B. Motion by Commissioner Higgins to approve the Memorandum of Understanding (MOU) between the County and various partners including the Court of Common Pleas, Centre County Criminal Justice Advisory Board, District Attorney, Public Defender and several other entities for the Centre County Specialty Court Viability Assessment Project as part of an application for Federal Byrne Justice Assistance Grant Funding which is being submitted by the County. The grant proposal seeks funding to help determine whether a specialty drug or mental health treatment court is a viable option for the County. The grant period is January 1, 2017 to December 31, 2017. Motion seconded by Commissioner Dershem and unanimously approved – Dept. 306.

Gene Lauri provided background information on the above referenced item.

C. Motion by Commissioner Higgins to approve the following:

- i. Contract Addendum between the County and Tyler Technologies for a standard annual software maintenance agreement for the *Mobile* component of the new Computer Aided Dispatch that will be used in the 9-1-1 Emergency Communications Center. This agreement will be paid annually, in increments, for a five year term, with the first installment being invoiced and payable in June 2016. The contract addendum total is \$89,563 with the source of funding as 911ELG for the period June 30, 2016 to June 29, 2020;
- ii. Contract Addendum between the County and Tyler Technologies for a standard annual software maintenance agreement for the Computer Aided Dispatch software that will be used in the 9-1-1 Emergency Communications Center. This agreement will be paid annually, in increments, for a five year term, with the first installment being invoiced and payable in June 2016. The contract addendum total is \$232,944 with the source of funding as 911ELG for the period June 30, 2016 to June 29, 2020. Motion seconded by Commissioner Dershem and unanimously approved – Dept. 354.

Dale Neff provided background information on the above referenced items.

D. Motion by Commissioner Higgins to approve a Liquid Fuels Application from Centre Hall Borough in the amount of \$10,000 for resurfacing projects. Motion seconded by Commissioner Dershem and unanimously approved – Dept. 411.

E. Motion by Commissioner Higgins to approve the following:

The citizen(s) listed in the table below have offered their time and energy to serve on the indicated authorities, boards or committees.

ABC	Name	Appointment/ Reappointment	Term
Drug & Alcohol Planning Council	Cindy Sergeant	Appointment	July 2016 – July 2019
Drug & Alcohol Planning Council	DeeAnn Patterson	Re-Appointment	July 2016 – July 2019
Drug & Alcohol Planning Council	Terry Loring	Re-Appointment	July 2016 – July 2019
Drug & Alcohol Planning Council	Jeanne Knouse	Resignation	July 2016

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Motion seconded by Commissioner Dershem and unanimously approved.

- F. Motion by Commissioner Higgins to approve a Check Run in the amount of \$800,672.39 dated June 17, 2016. Motion seconded by Commissioner Dershem and unanimously approved.

- VI. Motion by Commissioner Higgins to add the following (A-I) to the CONSENT AGENDA for Tuesday, June 28, 2016:

A. MH/ID/EI – Approve the following:

- i. Contract Renewal between the County and Skills, Inc., to provide mental health family based vocational rehabilitation, psychiatric rehabilitation (site based and mobile), community employment, and psychiatric rehabilitation through the opportunity Centre Clubhouse. Intellectual disabilities services include behavioral support, supported employment, community habilitation, prevocational services, and companion services.
The contract total is \$353,500 with the source of funding as follows: State \$336,956; County \$16,544 for the period July 1, 2016 to June 30, 2017;
- ii. Contract Renewal between the County and Cen-Clear Child Services, Inc., to provide services to include mental health outpatient, peer support, and family based counseling, therapy, and case management. The contract total is \$58,500 with the source of funding as follows: State \$55,762; County \$2,738 for the period July 1, 2016 to June 30, 2017;
- iii. Contract Renewal between the County and The Advocacy Alliance to provide intellectual disability services to include incident management (field and office work) and representative payee. Mental health services include representative payee (social rehabilitation) and the provision of C/FST (Consumer/Family Satisfaction Team) survey. The contract total is \$17,000 with the source of funding as follows: State \$16,204; County \$796 for the period July 1, 2016 to June 30, 2017;
- iv. Contract Renewal between the County and Kathleen McKinnon to provide services to include evaluation and assessment for infants and toddlers to determine eligibility for early intervention services. The contract total is \$8,000 with the source of funding as follows: State \$7,200; County \$800 for the period July 1, 2016 to June 30, 2017;

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- v. Contract Addendum between the County and Community Services Group to add monies to increase contract allocations to allow Service Provider to continue to bill for services through the end of the fiscal year in the amount of \$28,347 increasing the contract maximum from \$473,885 to \$502,232 for the period May 2, 2016 to June 30, 2016;
- vi. Contract Addendum between the County and the ARC of Centre County. This addendum will add monies to increase contract allocations to allow Service provider to continue to bill for services through the end of the fiscal year in the amount of \$24,000. This will increase the contract maximum amount from \$142,363 to \$166,363.

Tom McDermott provided background information on the above referenced items.

B. DRUG & ALCOHOL – Approve the following:

- i. Contract between the County and Firetree, Ltd. For FY 2015-2016. Services to include drug and alcohol inpatient non-hospital treatment and rehabilitation and non-hospital detoxification. The contract total is estimated at \$5,000 with 100% State funding for the period July 1, 2015 to June 30, 2016;
- ii. Contract Renewal between the County and Crossroads Counseling, Inc., to provide drug and alcohol outpatient and intensive outpatient treatment. The contract total is \$115,000 with the source of funding as follows: State \$69,700; Federal \$44,000; County \$1,300 for the period July 1, 2016 to June 30, 2017.

Tom McDermott provided background information on the above referenced items.

C. CENTRAL BOOKING – Contract Renewal between the County and Keyser Consulting Group for maintenance and support for HDX 6000 PolyCom video unit. The contract total is \$695 for the period July 29, 2016 to July 28, 2017.

Andy Andrews provided background information on the above referenced item.

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- D. PROTHONOTARY – Contract Addendum between the County and Delafield, McGee & Jones, P.C. (Daniel McGee) for additional Solicitor hours at a rate of \$125/per hour – not to exceed \$5,000 for the period June 28, 2016 to December 31, 2016.

Debra Immel provided background information on the above referenced item.

- E. PRISON/COURTS – Contract Renewal between the County and The Center for Alternatives to Community Justice (CACJ) to provide pre-release program for eligible defendants currently incarcerated. The contract total is \$64,225 with the source of funding as follows: Courts \$32,112.50; Prison \$32,112.50 for the period July 1, 2016 to December 31, 2016.

Kendra Miknis provided background information on the above referenced item.

- F. TRANSPORTATION – Contract Renewal between the County and Community Connections of Clearfield-Jefferson Counties to provide Shared Ride Transportation as requested at a rate of \$18.90 per trip for the period July 1, 2016 to June 30, 2017.

Dave Lomison provided background information on the above referenced item.

- G. ADULT SERVICES – Grant Agreement between the County and the PA Department of Agriculture for the 2016-2017 Emergency Food Assistance Program (TEFAP) and State Food Purchase Program (SFPP). This grant will allocate state funding to Centre County for the eight (8) food pantries by ordering through lead agency of Central PA Community Action. The estimated total is \$87,524 with 100% State funding for the period July 1, 2016 to June 30, 2017.

Natalie Corman provided background information on the above referenced item.

- H. CAPITAL – Contract between the County and Wacor Electronic Systems, Inc., to provide a security system for Temple Court Building. The contract total is \$108,482.84.

Denise Elbell provided background information on the above referenced item.

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I. PLANNING & COMMUNITY DEVELOPMENT – Approve the following:

- i. Memorandum of Understanding for the Final Land Development Plan for the Meadows Psychiatric Center – Building C – 10 Bed Addition to be located in Potter Township. This Memorandum will be used to satisfy the requirements specified in the PA Municipalities Planning Code Act 247, as amended.
- ii. Memorandum of Understanding for the Final Land Development Plan for Sullivan's Mini Storage – Phase VI located in the Penn Eagle Industrial Park in Benner Township. This Memorandum will be used to satisfy the requirements specified in the PA Municipalities Planning Code Act 247, as amended

Motion seconded by Commissioner Dershem and unanimously approved.

VII. DISCUSSION ITEMS

N/A

VIII. Motion by Commissioner Higgins to approve the following (A-E) CONSENT AGENDA Items:

- A. CRIMINAL JUSTICE PLANNING – *Grant Application* to PA Commission on Crime and Delinquency (PCCD) for Byrne JAG funds in the amount of \$24,400 to engage a consultant to assist the County in determining the viability of creating a Specialty Court – Dept. 306.
- B. STATE COLLEGE MDJ – *Contract Renewal* between the County and Vigilant Security to upgrade and expand emergency button system for State College MDJ Office. The contract total is \$2,238.95 for the period July 1, 2016 to December 31, 2016.
- C. TRANSPORTATION – *In-Kind Purchase* between the County and the Pennsylvania State University for one 2012 Chevrolet Malibu sedan for the Probation Department at a cost of \$9,900 – Dept. 531.

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D. MIS/IT/RBA – Approve the following contracts:

- i. *Contract Renewal* between the County and Netbrain to reinstate and renew software maintenance and support for Netbrain software used for county network management – mapping, documentation, proactive management and alerts, change management, and troubleshooting. This is a critical tool to maintain consistent and reliable performance and uptime. The contract total is \$6,100 and is renewing retroactively at the same prior rate of \$2,100/year for the period December 11, 2014 to December 10, 2017;
- ii. *Contract Renewal* between the County and Renmark USA for a renewed annual service agreement with Renmark (reseller) for Schneider Electric UPS and power distribution unit in the County's primary computer room. The unit is backed by generator to provide uninterrupted power source for critical IT and network equipment. The contract total is \$4,582.60 for the period May 9, 2016 to May 8, 2017 – Dept. 561.

E. ADULT SERVICES – Approval of the FY 2016-2017 Human Services Block Grant Plan in the amount of \$6,014,850 – Dept. 501.

Motion seconded by Commissioner Dershem and unanimously approved.

COMMISSIONER DERSHEM asked the Staff and public to keep the Goldman family in their thoughts and prayers due to the passing of Stanley.

IX. CORRESPONDENCE RECEIVED

The following correspondence was received in the Commissioners' Office and will be handled appropriately

- A. Commonwealth of PA – ACH – CYS - \$69.09
- B. Commonwealth of PA – ACH – TEFAP - \$452.16
- C. Ag Progress Days – Luncheon 8/17/16
- D. Commonwealth of PA – OCYF – Medicaid - \$945.87
- E. Commonwealth of PA – ACH – Absentee Ballots - \$103.80
- F. American Legion Post 444 – Veterans Information
- G. Centre County Farm Bureau – Legislative Farm Tour
- H. Senator Hanna – ARLE Grant
- I. Housing Transitions – Newsletter
- J. CCAP – Bulletin
- K. Centre County Farm Bureau – Newsletter
- L. Commonwealth of PA – ACH - \$47,919.20

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- M. CCRRA – Newsletter
- N. CPI – Nursing Graduation Invitation
- O. YMCA of Centre County
- P. Patton Township Business Association – 6/22/16 Meeting

X. RECOGNITIONS
N/A

XI. C-NET REQUESTS

- A. Motion by Commissioner Higgins to add the sponsorship for the taping of Spring Creek Watershed – 20th Anniversary at Millbrook Marsh Nature Center on September 10, 2016 to the Consent Agenda for Tuesday, June 28, 2016. Motion seconded by Commissioner Dershem and unanimously approved.
- B. Motion by Commissioner Dershem to add the sponsorship for the taping of the Town Hall Meeting scheduled for July 26, 2016 at Mount Nittany Medical Center from 7-9:00 PM. Motion seconded by Commissioner Higgins and unanimously approved.

XII. REPORTS – ANNOUNCEMENTS – ELECTIONS

- A. Commissioner Dershem reported there are currently 110,236 registered voters in Centre County. Precinct #10 - Philipsburg 1st Ward – 572 Voters – 47.38% voter turnout in the last Election.
- B. Denise Elbell announced there were no Executive Sessions to report.
- C. ANNOUNCEMENTS

Centre County Government Offices will be closed Monday, July 4, 2016 to celebrate Independence Day.

Tuesday, June 21, 2016

Board of Commissioners – 10:00 AM – Room 146WB

Solicitor Meeting – 11:00 AM

Records Improvement Committee Meeting – 2:00 PM

MVEDP Meeting – 5:30 PM

Planning Commission – 6:00 PM – Room 146WB – 6:00 PM

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Wednesday, June 22, 2016

SEDA-COG Board Meeting – 1:00 PM

RSVP Advisory Council – 1:30 PM – Room 116

Thursday, June 23, 2016

Finance Committee Meeting – 9:00 AM – Room 146WB

BOC/Salary Board – 10:00 AM – Room 146WB

Discovery Space Tour – 1:30 PM

Friday, June 24, 2016

Speak at Marine Corps League Convention – 8:00 AM – Days Inn

D. ELECTION ANNOUNCEMENTS

Monday, August 1, 2016

Last day to circulate and file nomination papers

Monday, August 8, 2016

Last day for withdrawal by candidates nominated by nomination papers

Monday, August 15, 2016

Last day for withdrawal by candidates nominated at the Primary

Tuesday, October 11, 2016

Last day to REGISTER before the November Election

Tuesday, November 1, 2016

Last day to apply for civilian absentee ballot

Friday, November 4, 2016

Last day for County Boards of Election to receive voted civilian absentee ballots

Tuesday, November 8, 2016

GENERAL ELECTION

QUESTIONS FROM THE PRESS

- XIII. MOTION BY COMMISSIONER HIGGINS to adjourn the meeting at 11:08 AM. Motion seconded by Commissioner Dershem and unanimously approved.

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ATTEST:

Denise L. Elbell, Acting Administrator